Dynamic, DIB (Defense/Medical Industry Base designated “Essential”, high-tech firm in growth mode looking to fill full-time position for Process Engineer Team Member. The position is crucial in supporting Manufacturing and Quality to help establish and build relationships and trust by meeting and exceeding Customers’ expectations with exceptional on-time delivery of quality products. This position offers a clear succession path to other functional areas of The Company.

This position will support engineering, quality and manufacturing to effectively translate new product requirements and processes to the manufacturing floor. This position is also responsible for identifying, developing and delivering improvement solutions for existing product while maintaining or improving quality standards. This is an exciting hands-on position.

Duties and Responsibilities

· Review customer drawings, specifications and requirements to ensure manufacturability of developed items and optimization of production processes.

· Part of the design review team to develop processes for prototypes and further scale it to production requirements

· Establish sampling plans and test methodologies/requirements for new product development with QA

· Establish manufacturing routings and labor standards for new products and update existing routings as needed to accurately represent the actual manufacturing process.

· Aid in the new product development process by assisting engineering and quality with Process Flow Diagrams, PFMEAs, Control Plans and associated documentation to ensure proper translation of requirements to the manufacturing floor

· Design and develop processes and work instructions to optimize efficient process flow and reduce process and/or product variability and improve process capability.

· Drive continuous improvements by developing and implementing systems and process improvements that optimize all phases of the manufacturing process. Share lessons learned proactively and train other engineers on process improvements.

Requirements

· Bachelor’s degree in engineering (Industrial/mechanical engineering, electrical engineering preferred)

· 6 months - 2 years of experience (co-op/internship experience will be recognized)
· Experience with 3D modeling software (SolidWorks preferred) and willing to learn new software
· Able to interpret customer drawings, specifications, models (CAD), and layout reports
· Proficient in MS Office (Word, Excel, PowerPoint, Outlook)
· Excellent communication skills (both written and oral) and the ability to interact with all company functions including Engineering, Quality and Production
· Ability to effectively communicate ideas, concepts, and procedures to all levels within the organization, from employees on the shop floor to peers on cross-functional teams
· Ability to manage multiple projects and excellent time management skills
· Self-motivated, innovative, creative, and resourceful

Job Type: Full-time

- Full Benefits including 401K. Salary commensurate with experience.

- COVID-19 considerations:
Please refer to MERITEC.com for Covid-19 Protocols. Meritec is considered an essential provider to Mil/Aero and Medical Industries; et al. We have exceeded state and governmental guidelines in ensuring the health and safety of our Work Family

Salary commensurate with experience / excellent benefits exceed Industry norm

Please forward resume to HR@MERITEC.com

Browse links for more information about Meritec:

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https://www.dropbox.com/sh/on1x0jss4oo7wrn/AAB7BvACj2Vfjg4jceaOqyj1a?dl=0 – to learn more about Meritec’s Products

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